

Welcome to Maine Micro Artisans!

I am excited to have you here. This is not only a retail storefront, but I'm an experienced social seller.

I think you will find the contract is straightforward and simple: I will display your items beautifully in my retail store and process in-person sales for you. I'll also share your items on social media, sell them in live shows and place select items in my ecommerce store. Your sales are paid out monthly on the 5th of the month. You will receive a breakdown that clearly shows what sold and for how much. I will subtract your next month's rent and any commission that I have earned. You can be paid via PayPal, Venmo or mailed paper check.

I do not take commission from any traditional retail sales through the storefront. I do take commission for online sales!

The cost of your retail contract is largely dependent on the size of your items and how many you'd like to stock - **your space is not a dedicated floor space; instead, your items will be merchandised appropriately throughout the store. I will do all of the merchandising.**

I will work to promote your items on social media, via my website, on my YouTube Channel (up and coming!) in my ecommerce shop and more. I will do all of the work from promoting to shipping. **By entering into this agreement you agree to allow me to sell any of your items you've provided to Maine Micro Artisans online for a 25% commission.** That commission is applicable for local pick-up orders if I sold the item online. I may sell your item on Facebook, YouTube, Instagram, Pinterest, TikTok, Nextdoor or a variety of other social selling sites. The commission includes any and all selling fees and includes shipping your packages! **That's the boxes, packing materials, labels all covered by that 25% commission.**

Here's an example of a Monthly Statement:

Retail Floor Rental = \$55
Items Sold on the Retail Floor - 15 at \$20 each = \$300
Items Sold via Social Media - 20 at \$20 each = \$400
Commission Due = \$100
Payout = \$545

Numbers will be clear and easy to understand. You'll also receive an updated inventory report each month so you can keep an accurate count and have a clear understanding of what has sold.

Let's Talk About Your Beautiful Items!

First and foremost, items must be original works of art. I cannot have any items with trademark or copyright infringements. If I find violations when I merchandise they will be set aside for you to retrieve.

Items cannot be dropped off during business hours. Business hours are 10-6 Tuesday through Sunday. You may drop your items off from 9-10 am and from 6-7 pm. Items will need to be received and an inventory count signed by both you and I.

Items must have a tag with your vendor number, which I will assign, item number and the price of your item.

Payment for your first month is due when you sign your contract. It's more than likely you won't have a subsequent payment due, because you'll be swimming in sales. But just in case let's cover our bases. If you have a subsequent monthly payment due I will need it by the first of the month, please. A failure to make the required payment by the 5th, may result in your items being removed from the retail space and the online shop until payment is made.

I will host a once monthly social media discounted sale event and will have a discounted section in the retail shop and will discount items in the online shop. Whether or not you would like to participate in any of those is completely up to you. Items will be offered at a percentage off ranging from 10%-50%. You select your percentage to discount items and I will take care of the rest. Discounts will be confirmed via email/message or written communication before items are discounted. **For your discounted items please keep in mind there is still an online commission of 25%**

Your items will be treated with respect. The store will be kept super tidy. Your items will be displayed safely and in a way that optimizes them for sale. Your items will be photographed using professional equipment for social media and ecommerce (when applicable).

While I won't be held liable for lost or stolen items, I will take their security seriously. The store will have security cameras and they will be reviewed regularly. The store is designed in a way that allows me to view customers in all areas.

Monthly inventory counts will keep you aware of what's selling so you can make more! I'll keep you aware of what's doing great and what you might want to swap out.

By signing this agreement you acknowledge the following:

- 1) You are the maker of your items. Items should not be purchased for resale or made by third-parties. This shop is for handmade items only.
- 2) Maine Micro Artisans is not responsible for lost items. Theft does happen from time to time. We do have a security system and regularly monitor.
- 3) You agree to fulfill the terms of your contract including proper tagging and respecting restocking hours.
- 4) Any items checked in for sale by Maine Micro Artisans can be sold online for a 25% commission. Items sold online will be fulfilled by myself with care, in a timely manner and tracking provided.

There is no fee for ending your contract early, but there are no refunds if you leave part way through a paid contract either! If you are dissatisfied for any reason and would like to retrieve your items you can do so within 2 business days of notifying me of your intent to do so. You may not remove items during business hours or without an inventory adjustment sheet.

Vendor Signature _____

Maine Micro Artisans Signature _____

Today's Date is: _____

Your Name is: _____

Your Brand's Name is: _____

Your vendor number is: _____

Your monthly fee is _____ .

Your first payment of _____ is due _____ .

Subsequent monthly payments in the amount of _____ should be made by
_____ and _____ .

This contract is for a three month term and expires: _____

Home or Business Address:

Website/Social Media Pages/Email
